



2023/2024 Information and Guidelines

Website: www.deerparkdance.org

Email: thedeerpark.danceprogram@gmail.com

Facebook: deer-park dance-program Instagram: dp_dance513

Phone: 513-560-3942

7034 Blue Ash Road Silverton, Ohio 45236

Location:

Classes will be held at the Deer Park Dance Program studio.

Volunteers:

The Deer Park Dance Program is a community based non-profit dance program. Volunteers are essential to the success and continuation of the program. Each family is requested to volunteer at least once during the dance year. For volunteer opportunities please contact a board member.

General Guidelines:

1. All students **should be escorted in and out of the building** by an adult.
2. Entrance to the dance lobby is located in the rear of the building. It is the **sole responsibility** of the student's parent/ legal guardian to assure the safety of the student on the building property, and in and out of the building.
3. All students **may not** be dropped off or left unattended in the parking lot or dance lobby.
4. Parents will be able to come in five minutes before their dancer's class starts to assist with putting on shoes so that class may start right on time.
5. Class cancellations due to inclement weather, ill instructors, etc. will be communicated via the email address we have on file. As time permits, we will attempt to notify you by phone of cancellations. However, since this program is run by volunteers who work full-time, it is not always possible to contact every student/family individually regarding cancellation of classes. Please follow us on Facebook and Instagram which is the fastest way to get an update.
6. If a behavior problem arises in class, the Instructor will ask the student to sit out the rest of the class. If the student is asked to sit out more than 3 times, the student will be dismissed from all remaining classes with no refund given.
7. Deer Park Dance Program **will** follow the Deer Park Community Schools calendar as it pertains to Winter and Spring Break only. All other non-class days or cancelled classes (i.e., in-service days, special events, and inclement weather) **will not** be followed. A program calendar is available on our website.
8. Students **must be** picked up within 5 minutes of their class being complete. No loitering is allowed. Students **are not** permitted to walk home after dark without a parent or guardian.
9. When issues arise we require a 24 hour "cooling off period" after an incident to communicate with a board member. The board member will arrange a meeting with the instructor, parent and a board member. We realize that emotions can be heavy and the goal is to minimize the emotions to better solve a problem.
10. **Parents are to contact the board at the email address (thedeerpark.danceprogram@gmail.com) or phone number (513-560-3942) to address any issues not the instructor.**

Student and Visitor Conduct in the Building:

Proper conduct must be maintained in the building at all times.

1. Only current dance students are permitted in the studio. No pets allowed.
2. No running in the building or parking lot.
3. No alcohol, drugs, food, drinks without lids, or chewing gum is permitted in the dance room, lobby or the recital.
4. Be respectful of our business and residential neighbors that we share the property and parking lot with.
5. The spots by the back door to the beginning of the fence line are reserved for the apartment building tenants. Please use another spot or park on the side street or across the street.

Attendance Policy:

Students are expected to attend every class. Please email the Dance Program to let us know in advance if your child will not be attending class. Students are expected to have no more than 3 unexcused absences during the season. Excused absences consists of School *required* functions and illness. **Absences related to other extracurricular activities must be approved in advance by the instructor and board to be considered an excused absence.** If your child has more than 3 unexcused absences (or more than 6 total absences), she/he may be limited in what they perform at the recital, may not be allowed to perform at the recital, or may be removed from the dance program, at the Instructor's discretion, with no refund given. **Private lessons are not replacements for continually missing classes. You will need to contact the board for scheduling and approval of private lessons.** Students are expected to attend the classes they register for.

Calendar:

The 2023-2024 season calendar will be posted in the dance lobby, and is also available on our website. The calendar is tentative and subject to be changed at any time

Payments and Fees:

Payments are expected at the due dates below. At registration you are expected to pay the registration fee and half of each costume fee. **You may set up a payment plan by speaking with the treasurer by November 4th.**

Fee Schedule:				Payment Amounts and Due Dates:			
	Registration	Class	Costume	At Time of			
	<u>Fee (1)</u>	<u>Fee (3)</u>	<u>Fee (2)</u>	<u>Registration (1&2)</u>	<u>Nov 4</u>	<u>Dec 2</u>	<u>Jan 13</u>
30 Minute Class	\$30.00	\$150.00		See Below	\$75.00	2 nd Half of Costume Fee	\$75.00
45 Minute Class	\$30.00	\$180.00		See Below	\$90.00	2 nd Half of Costume Fee	\$90.00
Senior Dance (4)		Minimum of two private Lessons	TBD				
Private Lessons		\$30 Per Lesson					
Tiny Tots, Intro and Beginning Classes			\$60.00				
Intermediate Classes			\$70.00				
Advanced Classes			\$80.00				

- (1) Registration Fee along with half of the costume fee (per class) is due at time of registration. The registration fee is a one-time fee per student, not per class. The half of Costume Fee per class (1st half) is due at registration and the second half is due in December. The registration fee will be refunded if class days/times are changed and the student cannot dance due to a prior commitment. The costume fee will be refunded if class days/times are changed and the student cannot dance due to a prior commitment, or if the class is dropped with **written notice by "drop date" of November 4, 2023.**
- (2) Payment plans are available. **They must be set up with the treasurer by November 4th.** Missing payments will result in costumes not being ordered and dancers not being able to participate in the recital.
- (3) Optional Senior Dance- This will be a dance based on the number or requests the board receives. **It is the senior's responsibility to inform the board that they are interested in doing a dance by November 4th.** The senior must also take at least one other class besides the senior dance. They must also have danced the last three years. It is their responsibility to

choreograph their dance and work with an instructor to clean up/assist. They must take at least two private lessons (maybe more if instructor requires) at the rate listed above. The instructor will sign off that dance is complete. It is also the senior's responsibility to let the board know what costume they would like and to pay for that costume. **All senior dancers must pay for the year in full at registration.**

(4) Costume Cost: Tiny tots, Preliminary, Intro and Beginning classes \$60; Intermediate classes \$70; Advanced Classes \$80

Dance Attire:

1. Student's name should be on all belongings, especially shoes.
2. Form fitting attire and tights are **required** for each class. Leotards, Unitards, Yoga shorts/pants, jazz pants are acceptable. Street shoes are not acceptable for dance class.
3. Hair must be pulled back away from the face and shoulders.
4. Class specific shoes will be required by **November 4th (the last day to drop classes)**.
5. If the student is not in proper dress, they will be asked to "Sit-out" and observe class without participating.

Costumes:

Your child will be measured for costumes in late October/early November (see calendar for specific dates). Please make sure your child is at class on these dates. Your costume fee needs to be paid in order to get your costume ordered.

More information on activities will be passed out during the year, including information about the recital. Please check our website www.deerparkdance.org, Facebook page (Deer-Park Dance-Program) and Instagram (dp_dance513) on a regular basis. We recommend that you check your email on a daily basis, as this is our primary means of communication with you.

Recital

The 2023-2024 Rehearsal and Recital dates are **June 1st and June 2nd**. **Your child will be expected to attend rehearsals and perform at both performances.**